

MRS. WESCOTT'S CLASS PROCEDURE SHEET

A. DAILY REQUIREMENTS

1.) Your first responsibility of the period is to copy the circled verse letter, the verse, and the reference from the board. This verse will be written on a piece of notebook paper located in the very front of the brads of your homework notebook. Each class day you will add a verse to this list. The list of assignments provided at the beginning of each nine weeks should be kept in the front pocket of your homework notebook. At the beginning of each week, you should fill in the date or day of the week next to each assignment. At the end of the nine weeks when the notebooks are collected for grading, you will be graded on your verse list as well as your assignment list.

2.) Every day you will be expected to have the following items in class:

a.) Your homework notebook - it must have a pocket inside each cover and it must have fasteners (brads) - NOT RINGS. Homework assignments, quizzes, and verses will be secured in the brads. The back pocket should contain a list of your test and quiz scores.

b.) At least three sheets of college or wide ruled notebook paper with holes.

c.) At least one #2 pencil and a pen (any color) - NO HIGHLIGHTERS!

d.) Your textbook

e.) A scientific calculator like the Casio fx-300ES

B. GRADES: (Standard School Scale)

A 90-100

B 80-89

C 70-79

D 60-69

F 59 and below

1.) All tests, quizzes, and homework must be done in #2 pencil. The consequences for non-compliance:

Homework - 20 points off score

Quiz - 20 points off score

Test - 10 points off score

Your first and last name must legibly appear on every test and quiz. Failure to do so will cost you 5 points.

2.) The average of your test scores provides 65% of your nine weeks grade. Your quiz average (which includes

review sheets and notebook grades) provide 20% of your grade. Your homework provides 15% of your grade.

C. HOMEWORK

1.) Homework is to be kept in your homework notebook. This notebook must be labeled on the front with your name and subject. The notebook should remain clear from marks, remarks and doodling. You will need a new notebook each nine weeks (for a total of four). These notebooks will be collected and graded at the end of each nine weeks on the day of the last test of the nine weeks. You will receive four quiz grades for each notebook.

2.) Homework is to be labeled as follows: The page and problem number of the assignment should appear on the first line of the notebook paper next to the left-hand margin. There is a point penalty for every homework assignment that is not properly labeled with (a) assignment number, (b) problem set, number and (c) page and problem numbers. This information must be an exact duplicate of the assignment from the assignment list.

Failure to label your homework properly will result in a lower notebook grade.

3.) When homework is checked in class, the assignment grade is based on the following scale: two points off for each incorrect answer five points off for each incomplete or missing problem. Late homework will receive a twenty point deduction in the grade received.

D. EXTRA CREDIT

There are puzzles available in class if you complete the homework assignment given for that day before the end of the period. If you successfully complete the puzzle, a grade of 100 will be given. This grade will be averaged in with all required homework grades.

E. ADDITIONAL MATERIALS NEEDED DURING THE YEAR

1.) A straight edge (ruler)

2.) Graph paper

NOTE: This sheet is to be kept in the front pocket of the homework notebook. Failure to have it when notebooks are graded will result in a lower grade and a charge of 25 cents to replace it. After notebooks are graded, the student will be given the chance to remove the sheet and transfer it to the new nine weeks notebook.

I have read and understand these pages: _____
Your signature

CLASS WEB SITE: JaxBlue52.com

This will provide access to lesson plans, assignments, youtube video lists, as well as Quiz and Test reviews simply by clicking on the textbook for your course.